

Attachment 9

Reference http://www.nc-sco.com/Forms/Const_Contract_checklist.doc for the current State Construction Office construction checklist. That checklist should be used for UNC projects from \$300,000 to \$2M with the following modifications:

- 1) omit SCO project ID # (referred to on page 1)
- 2) only three counterparts are needed instead of four (referred to on page 3)
- 3) instead of changing the standard cancellation clause shown on the certificate of insurance to comply with Article 34 (referred to under Insurance Certificate), include the following language under the “Special Provisions” section of the Insurance Certificate form:

The coverage afforded under these policies will not be cancelled, reduced in amount or coverages eliminated until at least thirty (30) days after mailing written notice, by certified mail, return receipt requested, to the insured and the owner of such alteration or cancellation.