

Appendix E

**THE UNIVERSITY OF NORTH CAROLINA
 Notification of Intent to Offer a Sequence of Distance Education Courses for
 Certification, Licensure, or Other Purpose Not Leading to Award of a Degree**

UNC institutions planning to offer a sequence of courses for certification, licensure, etc., should notify the Division of Academic Affairs in advance so that information on these activities can be made accessible through an inventory maintained by the Office of the President.

Date: _____

Constituent Institution: _____

CIP Discipline Specialty Title: _____

CIP Discipline Specialty Number: _____ Level: Undergraduate _____ Graduate _____

Title of Proposed Course Sequence: _____

Date of Initiation: *month* _____ *year* _____

Will this sequence of courses be completely individual access (e.g., Internet, videocassette)? Y ___ N___

If "yes," what will be the mode of delivery? _____

If "no," list proposed sites (use additional lines as needed):

_____	_____	_____
<i>(city)</i>	<i>(county)</i>	<i>(state)</i>
_____	_____	_____
<i>(city)</i>	<i>(county)</i>	<i>(state)</i>
_____	_____	_____
<i>(city)</i>	<i>(county)</i>	<i>(state)</i>

If cohort-based, length of time to complete the sequence (e.g., 1 year, 18 mos.): _____

1. Briefly describe the proposed program and intended audience.

2. Describe the proposed instructional delivery systems (e.g., on-site instruction by faculty, interactive video, Internet, etc.).

3. Describe need for the program (referencing results of surveys or special studies).

4. Projected total annual enrollment: Years 1 _____ 2 _____ 3 _____ 4 _____ 5 _____

Name, title, telephone, and e-mail of contact person to respond to questions:
